

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

February 3, 2016

Chairman Plews called the meeting to order at 7:30 a.m. Present: Commissioners Bennett, Plews & Hirschi. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the January 20, 2016 regular meeting as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$300.00 vouchers 8035383 - 8035385, dated 1/6/16; \$29,022.51 vouchers 8035507 - 8035520, dated 1/11/16; \$44,586.78 vouchers 8035936 - 8035975, dated 1/14/16; \$13,576.43 vouchers 8036362 – 8036372, dated 1/22/16; \$5,524.02 (Treasurer's office account sweep) were reviewed.

Commissioner Hirschi **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

COMMUNICATIONS: WSRB will visit in March; Commissioner Hirschi updated on personal life & is looking at EMR patch designs; Lisa reported final levy calculations: Fire \$1.46 and EMS .50cents for 2016.

ASSOCIATION REPORT: Chief Burbridge explained the new part-time positions to the group.

CHIEF'S REPORT:

- Head Start field trip February 12, 1300 hrs. Arcadia Station.
- Head Start Breakfast March 4th, 0820 hrs. Arcadia Station.
- Little Creek Casino numbering system.
- February 20th NMRFA assistance for memorial
- New members and new program
- Station 46 remodel complete
- Station 44 list for remodel
- Cameras to email server
- WSRB review scheduled for March 14, 2016

Guillermo Canate has been through the interview process and recommended to the Resident Program by BC Biehl; Chief Burbridge recommends for membership. BOARD AGREED.

UNFINISHED BUSINESS:

.75 Employees – There are 6 candidates who have been offered .75 PTE positions. We have some interested in-house members who once they have their certifications (current class), they will be eligible for positions as they open up. Chris DeCapua is one of the .75, he will maintain his Lieutenant rank. Chief Burbridge recommended \$15/hr if a part-timer fills a CO position. **BOARD AGREED.**

Employee contracts - December 16 2015 minutes: It was suggested to amend the minutes to change the word “without” to “with” in reference to the “Amendment A” portion of the employee contracts: “to authorize Chief Burbridge to sign 2 renewal contracts and 1 new contract **WITH** Addendum A”.

Commissioner Bennett **MOTIONED:** to amend the minutes to read: to authorize Chief Burbridge to sign 2 renewal contracts and 1 new contract with Addendum A. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

Commissioners will bring their January time-sheets to Lisa this week.

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NEW BUSINESS: New construction projects: Getting quotes for new HVAC system for Station 41

Comissoners will attend the Mason County Fire Commissioners meeting on Thursday.

Chief Burbridge and Office Manager Lisa Brengan will both be out of the area for the February 17 regular meeting; commissioners will decided at a later date if they will hold a meeting.

Meeting adjourned at 8:10 a.m.
Minutes prepared by: Lisa Brengan