

## MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

### Fire Commissioners Meeting Minutes

April 6, 2016

Chairman Plews called the meeting to order at 7:05 a.m. Present: Commissioners Plews & Hirsch, Commissioner Bennett was excused. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Hirschi **MOTIONED:** to approve the minutes of the March 14, 2016 regular meeting as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$4054.17 vouchers 8037682 - 8037683, dated 3/2/16; \$12,023.26 vouchers 8037938 - 8037954, dated 3/4/16; \$9,882.78 vouchers 8038481 - 8038492, dated 3/10/16; \$54,998.46 vouchers 8038647 – 8038686, dated 3/21/16; **START OF NEW CHECK NUMBERING SYSTEM, SPECIFIC TO MCFD4:** \$3437.94 vouchers 604000000 – 604000008, dated 3/25/16; \$24,602.85 vouchers 604000009 – 604000025, dated 4/1/16 were reviewed.

Commissioner Hirschi **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

**PUBLIC COMMENT:** Chaplain Potter was in attendance and commended the department for assisting a community member in need of acquiring a large lift chair.

**COMMUNICATIONS:** Commissioners Plews and Hirschi mentioned they had filed their F1 forms to the Public Disclosure Commission. WFOA annual report was available for viewing. Commissioner March time-sheets were collected. WFOA is keeping an eye on the state mobilization funds in the Senate's budget.

**ASSOCIATION REPORT:** Commissioner Hirschi & Chaplain Potter summarized the Association's meeting. There was discussion whether or not to keep the '99 fire truck – Lt. Huisinigh will speak with Jim Penney, who donated the truck, to be see what his feelings are about selling it are. The Chili Cook-Off raised \$541. The scholarship committee is discussing opening scholarship to volunteer's family members. Highway 101 clean-up will take place Saturday, April 23; meet at Station 44 at 10:00 a.m. Ideas for fund raisers were: car wash, pancake breakfast and a spaghetti feed. The Association will purchase a chair for \$200 for a community member in need. Recruit graduation is next Thursday at the High School auditorium.

### **CHIEF'S REPORT:**

#### **Policies:**

Leave Policies 2200 and 2201

2201 has been updated to reflect hours per year versus days.

2200 BOC clarification to amend to reflect admin leave is used for Jury/Witness Leave, and Military Leave. Sick Leave Accrual - within policy amendment

1180 – Amendment to reflect new BOC meetings.

Station Use sample policy was handed out for review & consideration by the commissioners.

Commissioner Plews **MOTIONED:** to approve the changes made to Policy 1800, 2201 & 2200 as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

- Community Based Paramedicine Meeting minutes of March 9<sup>th</sup> (Fifth meeting.) The group has settled on West Eagle County Health Services District, Colorado. Update on Eagle County. Creating an informational task force to travel to Vail to view the program, and interview personnel. Next meeting 4/14/16 1800 hrs. MGH.
- Region 9 Workshop: Kelley and Lisa have been busy with registrations. Estimate 40-50 persons. Meals have been planned.

*Chief's report continued:*

**Operations:**

- WSRB Review is in progress. An enjoyable visit with Eric Cunningham. There have been no follow-up questions.
- Commitment between FD #4 and CMFE for quarterly mutual aid partner training. BC Greg Seals and DC Mike Patti are the point contacts.
- BC Howell continues to create high-risk pre-incident plans. Little Creek Casino has been fantastic to work with. Ideas and changes have been set in motion.
- Several members are completing either fire academy or EMT class.
- Avg. responders is trending as expected, currently 3.1 per call. Avg. high call volume is Friday, and Saturday. Avg. response time 7 min. Golden Pheasant, and Squaxin/Casino. Overall 9 min.
- 41 responses to same address since 1/1/2015. Request for community assistance, was answered. A power lift recliner was delivered last evening by the firefighters, unfortunately sizing became an issue. The search continues.
- Part-time employees are half way through trial period. All contracts are intact. Training is using a task book approach. Two will be completing wildland certification, one interested in the Police/Fire Chaplain's Academy, all in May.
- Seasonal hiring will begin soon for two NWCG FF/EMT's.
- Family Night was fun, drive-in cars went home with the kids. Next Family Night will be May 31<sup>st</sup>. "Jenga"

**UNFINISHED BUSINESS:**

Lisa wanted to verify the commissioners' plan on attending the WFCM workshop in Chelan June 4 and will be staying at Campbell's Resort on June 3 & 4. Reservations have been secured; please give 14 day advance notice of cancellation.

**NEW BUSINESS:** next meeting will talk more about Station 41 remodel.

Meeting adjourned at 8:20 a.m.  
Minutes prepared by: Lisa Brengan