

## MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

### Fire Commissioners Meeting Minutes

May 4, 2016

Chairman Plews called the meeting to order at 7:03 a.m. Present: Commissioners Bennett, Plews & Hirsch. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Hirschi **MOTIONED:** to approve the minutes of the April 20, 2016 regular meeting as presented. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$4,921.16 vouchers 604000026 - 604000036, dated 4/8/16; \$63,437.43 vouchers 604000037 - 604000087, dated 4/25/16 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**PUBLIC COMMENT:** None

**COMMUNICATIONS:** Lisa asked if all 3 commissioners wanted to be registered for the Gordon Graham seminar in Chelan on Friday, June 3; all 3 wish to be registered. Because of the new seminar scheduled for all day on Friday, let Lisa know if you want your hotel reservation changed to come in on Thursday, June 2.

**ASSOCIATION REPORT:** Potter & Burbridge gave report – Colleen ran the meeting and did a great job, there was no action taken. Chief Burbridge gave a “Lock out/Tag out” presentation.

### **CHIEF’S REPORT:**

- Wildland preparation in progress past two weeks. Dodge pickup 50% prepped, with maintenance expected to be complete soon. Refresher complete, with a high number of red card certifications this year (county-wide.)
- Opportunity with the construction company paving US 101. Their water needs for the project, and the stations need for driveway repair. Cost options pending.
- Southside School May Festival, 21st
- Master Gardeners call for assistance
- Reader board project update
- Chief Burbridge recommended a revision to Policy #2198 “Ambulance Transport Base Rates”; from \$500 and \$12.00 per mile revised to: \$550 and \$13.50 per mile.

Commissioner Bennett **MOTIONED:** to revise Policy #2198 to charge \$550 base rate and \$13.50 per mile. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

### **UNFINISHED BUSINESS:**

BLS Transports – Presentation from Chief Burbridge will be at the May 18 meeting.

### **NEW BUSINESS:**

**HVAC Bid Station 41:** Chief Burbridge reported on the HVAC/new roof needs at Station 41. After discussion, **BOARD AGREED** to go out for bid on this project.

**Labor Rates:** Chief Burbridge handed out a current and proposed labor rate sheet for the commissioners to review.

**Construction projects of Interest:**

**Station 46 projects**

- **Replace house front deck** – needs to be re-built and change direction. **BOARD AGREED**
- **Driveway asphalt repair** – reported in Chief's report; pending
- **Front yard bee infestation** - monitoring
- **Additional storage and stairs in app bay** – in process

Commissioner Bennett will take on the project to get the apron at Station 44 repaired; Chief Burbridge recommended applying for the Squaxin Community Grant to help pay for the repair.

**GOOD OF THE ORDER:** As of May 1, 2016, former Squaxin Chief of Police, Chris Peters is now the Executive Director of the Tribe. Alex Ehler will be sworn in as the new Chief of Police on May 12. This new transition offers a great opportunity for the Tribe and Fire District to talk about the possibility of a Public Safety building that could house Police, Fire & DEM in one location.

Chairman Plews called an EXECUTIVE SESSION at 7:55 a.m. to discuss the performance of a public employee; Plews announced the session would run until 8:15 a.m. In session were Commissioners Plews, Bennett & Hirschi. At 8:15 a.m. Chairman Plews announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

We will hold a local BVFF meeting following the May 18 regular meeting.

Meeting adjourned at 8:18 a.m.  
Minutes prepared by: Lisa Brengan