

## MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

### Fire Commissioners Meeting Minutes

July 7, 2016

Chairman Plews called the meeting to order at 7:05 a.m. Present: Commissioners Bennett, Plews & Hirschi. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Hirschi **MOTIONED:** to approve the minutes of the June 15, 2016 regular meeting as presented. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

Commissioners filled out and turned in their June, 2016 time sheets.

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$20,078.94 vouchers 604000181 - 604000199, dated 6/3/16; \$15,087.77 vouchers 604000200 - 604000221, dated 6/10/16; \$52,033.34 vouchers 604000222 – 604000263, dated 6/20/16; \$21,829.46 vouchers 604000264 – 604000277, dated 7/6/16 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** WSRB evaluation letter was reviewed; we can be re-evaluated in two years. Commissioners received a thank-you from Nicholson Insurance for attending the Gordon Graham seminar in Chelan.

**ASSOCIATION REPORT:** Commissioner Hirschi attended the Association meeting last night and gave the report; the entire Association board was in attendance – there was a good turnout due to radio re-programming. August 20 will be a car wash at Arcadia Chevron beginning at 10 a.m. The reader board and scholarship committees need to raise money. Commissioner Plews will stimulate the other reader board committee members to get them going!

### **CHIEF'S REPORT:**

Chief Burbridge would like to speak to the commissioners in Executive Session regarding the performance of a public employee.

The new part-timers are about to be done with their 6 month probation period. Chief Burbridge recommended \$12.10 per hour for the part-time FF/EMT's after probation with a 5% premium pay increase for the Lieutenant position.

Commissioner Hirschi **MOTIONED:** to raise the part-time pay to \$12.10 following successful probation with a 5% premium increase for the Lieutenant position. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

### **UNFINISHED BUSINESS:**

**BLS Transports:** We have added 2 questions to our ERS Reporting system addressing availability to transport. Chief is working with neighboring districts on policy at incidents regarding transporting patients. The reality is, how are we going to back-up the district if we are transporting?

**Station 41 and 46 projects:** A structural engineer inspected Station 41 on how we can put a new HVAC system on the roof, should have the written report soon. Had a contractor come out and look at decking at Station 46 and will be giving us a quote soon.

**NEW BUSINESS:** Chairman Plews called an EXECUTIVE SESSION at 8:00 a.m. to discuss the performance of a public employee; Plews announced the session would run until 8:30 a.m. In session were the commissioners, Office Manager Lisa Brengan, and Chief Burbridge. At 8:30 a.m. Chairman Plews announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

**GOOD OF THE ORDER:** Commissioner Bennett recently returned from vacation in Montana with the family, thought it was amazing! Lisa shared the new scarves she ordered for her WFAS Board, bought locally from the Shopper with the WFAS logo imprinted into the fabric, very excited about them!

Meeting adjourned at 9:50 a.m.  
Minutes prepared by: Lisa Brengan