

## MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

June 15, 2016

Chairman Plews called the meeting to order at 6:00 p.m. Present: Commissioners Plews, Bennett & Hirschi. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Bennett **MOTIONED:** to approve the minutes of the June 1, 2016 regular meeting as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** Chief Burbridge was contacted by Dave Crossan, a former consultant, who will be assisting another Washington fire department and will use MCFD4 as a reference. He's partially retired and living in California and doing well.

### **CHIEF'S REPORT:**

- Cascadia Rising: Full scale with Squaxin Island provided good interaction with all sections. AAR to follow, will forward to Board. Full scale with Mason County. Acted as fire liaison in County EOC.
- WSRB in final stages of report.
- (New Business) After talking with other HVAC companies. Consideration to seek mechanical engineer for structure support, and additional information on other HVAC systems. This may be a significant cost savings to the District. Propose: "RCW 39.26.160 (1) (i) Reject all bids and rebid or cancel the competitive solicitation;"
- New members, no movement due to Inspector 1 class. Class update.
- Mason County Fire Investigation jurisdictional issue, possible.
- Seasonal hires. Offered and accepted to/from Marcus Burns. Slated to begin w/e July 2. Awaiting call from applicant #2. Three applicants did not meet pre-requisites.
- Wage proposal inquiry. Policy states six month probation. Start dates 2/2016.
- WAO Planning Guide hand out.

### **UNFINISHED BUSINESS:**

**Station 41 & 46 projects:** Station 46 driveway is marked up & saw cutting is complete. Still searching for a contractor to do the deck, summer is busy season, may have to wait until fall.

### **NEW BUSINESS:**

**Bid Opening for HVAC Systems & Roof replacement:** Considering feedback from the HVAC companies who came in to check out the job and bid, Chief Burbridge recommends to reject all bids and cancel competitive solicitation based on RCW 39.26.160(1)(i) so we can have a structural engineer look at the project to possible save time & money.

Commissioner Hirschi **MOTIONED:** to reject all bids and cancel competitive solicitation based on the RCW. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

Lisa will contact the two HVAC bidders with this information and will contact a structural engineer to make a recommendation.

**GOOD OF THE ORDER:** NMRFA is having a Chili & Salsa cook off on June 25 from 11-3; Commissioner Frank Phillips memorial service was well attended; Discussion regarding the recent Fire Inspector 1 class and how we can utilize these certs.

Meeting adjourned at 7:30 p.m.  
Minutes prepared by: Lisa Brengan