

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

July 20, 2016

Chairman Plews called the meeting to order at 6:10 p.m. Present: Commissioners Plews, Bennett & Hirschi. Lisa Brengan was present as minute-taker.

MINUTES: Commissioner Hirschi **MOTIONED:** to approve the minutes of the June 15, 2016 regular meeting as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

COMMUNICATIONS: Chief Burbridge received a thank-you card for participation in the Kamilche Point Independence Day parade; they sent photos of the apparatus in the parade. Lisa met with Gordon, our VFIS insurance broker and gave information for our renewal in September. WFCFA announced there will be no increase in the health insurance for 2017.

CHIEF'S REPORT:

- Hose testing took place today
- Will take Monday through Thursday off next week.

UNFINISHED BUSINESS:

Station 41 & 46 projects: Still waiting for the final report from the structural engineer regarding the HVAC system at Station 41 and bid on the deck at Station 46.

NEW BUSINESS:

Chief Burbridge updated some financial information in the "Cushman 7-year plan" to look at adding another layer of staffing, D-Shift.

Commissioner Bennett **MOTIONED:** to proceed with hiring process of a D-Shift officer. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

Chairman Plews called an EXECUTIVE SESSION at 6:55 p.m. to discuss the performance of a public employee; Plews announced the session would run until 7:00 p.m. In session were the commissioners, Office Manager Lisa Brengan, and Chief Burbridge. At 7:00 p.m. Chairman Plews announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

GOOD OF THE ORDER:

Chief Burbridge announced Chris DeCapua was offered a Captain position at MCFD6 and his last day will be July 31, congratulations to Chris!

Meeting adjourned at 7:05 p.m.
Minutes prepared by: Lisa Brengan