



MASON COUNTY FIRE DISTRICT #4

TITLE: AUDIT OF EXPENDITURES

CHAPTER: 1000 NUMBER: 1040 DATE: _____

APPROVED: _____ Brett Bishop, Chair

1. POLICY:

At each regular meeting the Board of Fire Commissioners shall approve all bills and payroll after confirmation by the administrative staff that all vouchers represent true and just claims and are in accord with the annual budget. At each meeting at which payments have been approved, the commissioners, chief and district secretary shall sign the certificate authorizing the county treasurer to pay the warrants for approved expenditures. The certificate shall specify the date, number, name and amount and fund on which each warrant is to be drawn, and the certificate shall be transmitted promptly to the county treasurer.

All accounts shall be externally audited in the manner provided by law.