



MASON COUNTY FIRE DISTRICT #4

TITLE: FIRE COMMISSIONER EXPENSES

CHAPTER: 1000 NUMBER: 1140 DATE: _____

APPROVED: _____ Brett Bishop, Chair

1. POLICY:

The actual expenses of commissioners while traveling to and from and attending Board meetings may be paid. The expenses of commissioners who attend conferences or meetings as official representatives of the fire district may be paid as per the approved per diem rate. Such expenses for conferences may be paid in advance.

4. GUIDELINE:

Reimbursable expenses are:

- a. Transportation expense, including fares for commercial or public carriers and mileage at the approved rate when using one's own private vehicle;
- b. Fees and registration costs for conferences and meetings;
- c. Hotel or motel fees at a single-room rate;
- d. Expenses for meals at the approved per diem rate; and
- e. Such incidental expenses as parking fees, reasonable duplication costs and the like which are incurred for the benefit of the district.

Expenses for personal benefit, alcohol, or entertainment shall not be reimbursed.