



## MASON COUNTY FIRE DISTRICT #4

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TITLE: STATEMENT OF RESPONSIBILITIES

CHAPTER: 1000 NUMBER: 1350 DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_ Brett Bishop, Chair

1. POLICY:

As a means of fulfilling its mission, the Board requests that each member subscribe to the following statement of responsibilities:

1. Give proper respect due responsible staff members.
2. Support the fire chief when outside pressure may be applied to revise a policy or guideline.
3. Be conscientious of those they serve.
4. Show confidence in the fire district and the staff members' future.
5. Strive to build a positive approach to negative questions and/or matters.
6. Be informed on all matters pertinent to their elected responsibilities.
7. Weigh all possible information to arrive at their own solution/decision.
8. Never commit the district in any way before there has been a full discussion by Board members and administration (when appropriate), and directions have been received.
9. Clearly state they are speaking for themselves and not representing the Board of Commissioner as a whole when giving an individual opinion.
10. Handle business matters in an expedient and professional manner.
11. Abide by the policies/guidelines of that district.
12. Encourage staff members to participate in professional associations and community activities.