



MASON COUNTY FIRE DISTRICT #4

TITLE: INTRODUCTION AND DISCLAIMER

CHAPTER: 2000 NUMBER: 2195 APPROVED: 10-07-2008

APPROVED: Signature on file Bob Burbridge, Chief

There are several things that are important to keep in mind about the Personnel Policies Chapter.

First, Mason County Fire District #4 (the “Fire District”) is a combined Fire District. This means, that some members of the Fire District are full time employees and some members are volunteers. The Personnel Policies Chapter contains policies that are applicable to all members of the Fire District, policies that are applicable only to employees and policies that are applicable only to volunteer members of the Fire District. When a policy is applicable to all members of the Fire District, the policy will refer to “members.” When a policy is applicable only to employees, the policy will refer to employees or “full time career” members. Finally, when those policies applicable only to volunteer members of the Fire District will refer to “volunteers”.

Second, these policies shall not apply to elected officials or to independent contractors.

Finally, the Personnel Policies Chapter contains only *general information and guidelines*. It is not intended to be comprehensive or to address all the possible applications of, or exceptions to, the general policies and procedures described. For that reason, if you have any questions concerning eligibility for a particular benefit, or the applicability of a policy or practice to you, you should address your specific concerns to the appropriate Chief. Neither this chapter, nor any other fire district document guarantees any fixed terms and conditions of your employment or membership.

Some of the benefits described here are covered in detail in official policy documents. You should refer to these documents for specific information since this chapter only briefly summarizes those benefits. Please note that the terms of any written insurance policies are controlling.