



MASON COUNTY FIRE DISTRICT #4

TITLE: UNIFORM STANDARDS

CHAPTER: 2000 NUMBER: 2360 APPROVED: 10-07-2008

APPROVED: Signature on file Bob Burbridge, Chief

1. PURPOSE: To provide District personnel with a clothing standard in order to promote a consistent professional appearance and a safe working environment.
2. POLICY: When District personnel are out in the public, every reasonable effort shall be made to present a professional appearance in accordance with the guidelines stated below. District personnel shall wear uniforms appropriate to address the safety hazards likely to be encountered in the performance of their duties.
3. SCOPE: This guideline applies to all members of the District.
4. RESPONSIBILITIES: It is the responsibility of the Fire Chief to enforce this guideline.
5. PROCEDURE:
 - A. Uniformed personnel of the District shall not wear clothing or any emblem, device, badge, belt buckle, insignia, or other additions on uniforms issued by the District, unless said item is specifically authorized by the Fire Chief. Years-of-service pins may be worn centrally located just below the nametag on the Class B uniform shirt. (If a uniform shirt does not have a nametag, pins will not be worn.) The issued badge will be worn on the left side of the Class B uniform shirt, centered over the pocket. The nametag will be worn with the bottom of the nametag just above the top seam of the right pocket.
 - B. All uniform items need to be maintained by the employee/member so as to be kept clean, unwrinkled, and in good repairs (free of fraying, tears, stains and pilling).
 - C. At the beginning of each shift, the company officer at each station will determine the proper uniform to be worn by all members on duty. All company personnel will be attired in the same uniform.
 - D. Class A/B uniforms, or portions thereof, shall not be worn off-duty unless representing the District or transitioning to or from duty stations or District assignments. For example, a firefighter is in transit from one station to another, from home to the station or other assignment, from a station or assignment to home.



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- E. Sewn-on nametags will state rank abbreviation (CH, DC, BC, CAPT., LT., FF) followed by the person's last name. The first initial will appear between the rank and the last name only if another person in the fire District has the same last name.
- F. Administrative support personnel will report to work wearing professional or business casual attire or clothing issued by the District. All clothing shall be maintained clean, unwrinkled and in good repair. Administrative support personnel may be issued polo shirts, a ¼-zip sweatshirt and jacket. The polo shirt will be white or other approved color, with the District logo embroidered on the left chest, and member's position embroidered on the right chest in a contrasting color. The ¼-zip sweatshirt will be black or other approved color, with District logo embroidered on left chest, and the member's position embroidered on the right chest. The jacket will be black or other approved color with District logo embroidered on left chest.
- G. Jewelry capable of injuring the wearer or another person, and earrings may not be worn on duty. Bracelets may not be worn unless for medical identification purposes. Administrative support personnel may wear earrings, neck chains, and bracelets.
- H. Class A Uniform (Formal Dress Uniform)
The District will provide one Class A uniform for all non-probationary career personnel at the rank of Battalion Fire Chief and above. Class A uniforms will conform to the Washington State Association of Fire Chiefs' Class "A" Dress Uniform Standard.

COAT:

Fire Chief Officer: Black double-breasted, navy style with gold fire District buttons.

Officers: Black double-breasted, navy style with silver fire District buttons.

PANTS: Black, same material as coat

BELT: Black in color, minimum width of 1" maximum width of 1½"

SHOES: Black in color, plain toe dress style

SOCKS: Black

SHIRT: White, long-sleeved shirt without markings.

TIE: Black in color



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HAT:

Fire Chief Officer: Black visor, white top, with black border around base of hat. Gold chinstrap and front hat badge indicative of rank.

Line Personnel: Black visor, black top. Silver chinstrap and front hat badge indicative of rank.

COLLAR INSIGNIA:

Fire Chief Officer: Gold, 5/8" in diameter, bugles only, no backing. Worn on the collar of the shirt only.

Line Personnel: Worn by company officers. Silver, 5/8" in diameter, bugles only, no backing. Worn on the collar of the shirt only.

SLEEVE MARKING:

Fire Chief Officer: The Class A coat shall have sleeve markings indicative of rank. Both arm sleeves to have stripes encircling entire sleeve. Bottom of first stripe to be 2½" beginning from cuff. Stripes shall be gold and ½" wide with ¼" separation between stripes.

Fire Chief (5) stripes, gold

Assistant Fire Chief (4) stripes, gold

Battalion Fire Chief (2) stripes, gold

Line Personnel: The Class A coat shall have sleeve markings indicative of rank. Both arm sleeves to have stripes encircling entire sleeve. Bottom of first stripe to be 2½", beginning from cuff. Stripes shall be silver for company officers and blue for firefighters. Stripes shall be ½" wide with ¼" separation between stripes.

Captain (2) stripes, silver

Lieutenant (1) stripe, silver

Firefighter (1) stripe, blue

SERVICE MARKING: The Maltese cross shall represent five years of active service and shall be the same color as the sleeve markings. Crosses shall be in a row horizontally and shall be ½" above the stripes. Crosses are to be worn on the left sleeve only.

NAMETAG: To be worn on uniform coat, centered over the right side of chest. Same metal color as badge. All lettering shall be black and identify the name and rank.

BADGE: Metal badge to be worn on left breast in badge holder of coat only.



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DISTRICT PATCH: To be centrally located on the left sleeve of the coat, with the top of the patch 1" below the shoulder seam.

- I. Class B Uniform (Standard Work Uniform)
The District will purchase Class B uniforms for all career personnel.

SHIRT:

Fire Chief Officer: White
Captain/Lieutenant Light blue (100% cotton, or fire retardant material)
Line Personnel: Dark blue (100% cotton or fire retardant material.)

T-SHIRT:

Fire Chief Officer: White if worn under Class B shirt. Black Class C shirt.
Line Personnel: Dark blue or white (100% cotton) to be worn under the blue uniform shirt with the District logo embroidered on the left chest.

BADGE: District-issued badge, worn centered over left chest pocket.

NAMETAG:

Fire Chief Officer: Same metal color as badge. All lettering shall be black and identify the name and rank.

SHOULDER PATCH: District patch centered on the left shoulder with the top of the patch 1" below the shoulder seam.

PANTS:

Fire Chief Officer: Black, dress-style. (fire retardant material)
Line Personnel: Dark blue (fire retardant material)

BELT:

Fire Chief Officer: Black, minimum 1" width, maximum 1½" width.
Line Personnel: Black, 1-1/3" minimum

SHOES: Black, plain toe shoe or black polished boot.

SOCKS: Black, if worn other than with boots or if visible to the public eye. (not supplied)

COAT:

Fire Chief Officer: Black parka style jacket length with sewn badge and name tag. Optional styles may be worn when authorized by the Fire Chief.



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Line Personnel: Dark blue parka style nylon/Gore-Tex. Coat shall have silver scotchlite stripes encircling the sleeves and just above the bottom hem.

J. Members may be allowed to wear Class C Uniform (Secondary Uniform) The District will purchase a Class C uniforms for all members.

K. Additional Uniform Components. The District will purchase the following additional uniform components for all career personnel.

BALL CAP: Dark blue or black with District logo centered just above the bill. The back of the cap may have the wearer's last name embroidered, centered at the back, just above the bottom seam or cut out.

L. Bunker Gear and Other Protective Equipment: The District will purchase the following bunker gear and other protective clothing for all career personnel.

BUNKER COAT: Flame resistant with Scotchlite striping per WAC and NFPA.

BUNKER PANTS: Flame resistant with Scotchlite striping per WAC and NFPA.

BOOTS: Rubber with steel toe and shank, per WAC and NFPA.

HELMET: Shall meet WAC and NFPA standards. Stickers will not be visible on the helmet, with the exception of the small union emblem, which may be centered on the rear of the helmet. The front of the helmet will have a way of attaching identification for accountability on the scene of an emergency. The helmet will also have a safety visor or safety goggles attached.

Fire Chief Officer: White with yellow reflective striping, last name printed in block letters, centered at the rear just above the brim of the helmet. Letters shall be 1" high and gold in color.

Company Officer: Red with yellow reflective striping, last name printed in block letters, centered at the rear just above the brim of the helmet. Letters shall be 1" high and black in color.

Support Members: Yellow with yellow reflective striping, last name and personnel number printed in block letters, centered at the rear just above the brim of the helmet. Letters shall be 1" high and white in color.

Tactical FF's: Black with yellow reflective striping, last name and personnel number printed at the rear just above the brim of the helmet. Letters shall be 1" high and white in color.

1) All shoes must be approved by the Fire Chief.



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- 2) A complete uniform shall be worn while on duty, whether working standard shift, shift trades, reporting for overtime, holdover, etc. Class B uniform is the standard uniform during daytime hours (0800-1700) and when required for activities as described above. Class C uniforms may be substituted for Class B uniforms when appropriate including casual Friday and will be the standard for evening hours (1700-0800) and Saturday, Sunday, and holidays, unless activities require the Class B uniform.
 - 3) District approved shorts may be worn during water-related training/incidents, as long as the safety of the wearer is not comprised. Shorts may also be worn on EMS calls when the outside temperature exceeds 90 degrees.
 - 4) Personnel must keep in mind the public's right, and our privilege, for them to access our stations in the evenings and shall maintain a professional image at all times.
 - 5) The words "Mason County Fire District #4" and the District logo are protected by trademark and may not be used in any manner or form without written authorization by the Fire Chief of the District.
 - 6) Laundry facilities for District-issued bunker gear, wildland protective clothing and contaminated clothing are provided by the District. Station-46 in the apparatus bay is the designated washer for contaminated materials.
- O. Uniform Replacement (Quartermaster System)**
- It is the intent of the District to exhibit a professional image at all times. This is accomplished, in part, through the appearance of District personnel. Personnel are required to wear a uniform free from wear, tears, fraying, fading, or otherwise soiled. The District will replace any part of the Class A, B, or C uniform or bunker gear, if that part of the uniform was damaged or destroyed at no fault of the member. The District will replace uniforms exhibiting wear that would not promote a professional image.