



## MASON COUNTY FIRE DISTRICT #4

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TITLE: EMERGENCY DISASTER OPERATION PLAN

CHAPTER: 4000 NUMBER: 4050 DATE: 10-07-08

APPROVED: Signature on file Bob Burbridge, Chief

As a fire district, we will exercise our right to protect ourselves by applying the four phases of Emergency Management, but not in a traditional sense. Our focus is RECOVERY, which we achieve by applying Mitigation, Preparedness, and Response. We recognize the fact that if we do not RECOVER, we have failed. To enable us the ability to RECOVER, Fire District #4 will, in partnership with Squaxin Island Emergency Management (a certified independent emergency management jurisdiction), function and operate together for the common vision, RECOVERY.

It is the responsibility of this fire district to provide services to its community on a consistent basis, which includes during an emergency and/or disaster. We are committed to ensuring our fire district continues to provide fire/EMS services regardless of the incident.

This guideline pertains to any natural or manmade emergency and/or disaster. As per RCW 38.52 the definition of an **emergency or disaster** is: *an event or set of circumstances which: (i) Demands immediate action to preserve public health, protect life, protect public property, or to provide relief to any stricken community overtaken by such occurrences, or (ii) reaches such a dimension or degree of destructiveness as to warrant the governor declaring a state of emergency pursuant to RCW 43.06.010.*

This means an incident that requires more resources than a normal police, coroner, fire, rescue, emergency medical services, or utility response.

**This guideline will address;**

Activation and transition procedures to Emergency/Disaster Operations Plan.

Staffing, communications, resources and duty assignments during times of Disaster.

Critical Facilities.

Resources List.

ACTIVATION / TRANSITION TO EMERGENCY/DISASTER PLAN (Area Command 4)



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In the case of natural or man-made disaster; whether spontaneous or predicted, the highest-ranking officer of the fire district will;

- A) Contact MACECOM and task that a radio toneout of all Fire District #4 pager tones state “Mason 4 switch to Emergency Operations Plan, all personnel report to your battalion”.
- B) Using the best available means, cause to happen; cell, home phone or text paging of all personnel that “the fire district is in Emergency Operations Plan and all personnel report to their battalion”

### **STAFFING OF PERSONNEL**

All personnel (as available) report to your assigned battalion. Battalion 1 reports to Station-41 (Arcadia). Battalion 2 reports to Station-46 (Golden Pheasant). Battalion 3 reports to Station-44 (Kamilche). The first arriving person assumes Acting Battalion Officer until relieved by an officer or the Battalion Officer. Begin accountability of personnel and communicate with Area 4 Command. Area 4 Command shall be the highest-ranking officer known to be available. Within ICS, Area 4 Command will assume the duty of Operations Section Chief. Ops Section Chief shall communicate with Squaxin Island EOC (Emergency Operation Center)

As the event or incident dictates, the next sub-level, below Ops Section Chief, within ICS shall be a Branch Officer. Area 4 Command (or Branch Officer) will contact the battalions (divisions) for assignment.

Accountability status of personnel will be communicated through the chain of command from the battalions to either the Branch Officer or the Area 4 Command.

### **MOVEMENT OF RESOURCES**

Each battalion has a high priority of moving resources. Apparatus located at Station-43 moves to Station-41 (Battalion 1). Apparatus located at Station-42 and Station-47 moves to Station-46 (Battalion 2). Apparatus located at Station-45 moves to Station-44 (Battalion 3).

### **COMMUNICATIONS**

Every attempt should be made to reduce radio traffic. Internet, email, cell phone, text paging, hard-line phone, fire district intercom will assist in reducing radio traffic.

The fire district maintains voice over IP (internet phones).

Stations 1, 4 and 6 are networked for phones and intercom. Should an officer staff the Squaxin Island EOC, there is a Voice Over IP phone located at the fire desk. This will allow added communications with the battalions from the EOC.



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### ASSIGNMENTS

The chain of command shall pass down assignments via applicable means of communications. Accountability and status of incident(s) must be communicated to your supervisor

### CRITICAL FACILITIES

Station-41 2970 SE Arcadia Rd (generator powered)  
Station-42 3280 SE Lynch Rd  
Station-43 7340 SE Lynch Rd  
Station-44 3660 SE Old Olympic Hwy  
Station-45 4441 SE Bloomfield Rd  
Station-46 130 W Golden Pheasant Rd  
Station-47 290 SE State Route 3

### RESOURCE LIST

E-41 1000 gal.  
E-42 1000 gal.  
E-43 1000 gal.  
E-44 Rescue Pumper 1000 gal.  
E-46 *Rescue pumper*, 1000 gal.  
A-41 BLS Non-transport, MCI Unit and REHAB  
A-44 BLS Transport  
A-46 BLS Transport  
T-46 3000 gal.  
B-44 400 gal. Brush unit  
B-46 400 gal. Brush unit

The Squaxin Island Emergency Management Staff and Tribal employees will staff the EOC to support the mission. Per the level of the event, part or all of the ICS sections will be staffed.

The EOC will be in contact with Mason County DEM, Washington State DEM and FEMA via phone or Web-EOC (internet or satellite). Furthermore; Liaisons to PUD#3, Mason County Government, Red Cross and specialty agencies will be established as needed.

*It is understood that your participation in a disaster rests with the knowledge that your family and home are safe.*