



## MASON COUNTY FIRE DISTRICT #4

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**TITLE:** SINGLE RESOURCE REQUEST

**CHAPTER:** 4000      **NUMBER:** 4097      **DATE:** 1-30-2015

**APPROVED:** Signature on file      Bob Burbridge, Chief

**REFERENCE:** National Incident Management System, National Framework, Washington Administrative Code 296, Safety Responsibility Policy #2002.

**PURPOSE:** To set forth the rules and regulations for requesting single resource equipment, asset, or personnel. This guideline applies to day to day operations.

**RESPONSIBILITY:** It is the responsibility of each member of the District to ensure they are in compliance with this guideline as the request of a single resource is utilized. It is the responsibility of the Fire Chief to enforce this policy.

### **POLICY:**

Fire District #4 will establish, supervise, and maintain a safe and healthful working environment as it applies to non-combat conditions or to any emergency incident site.

Incident Commander(s) requesting a single resource will assure compliance with National Incident Management, Washington State Labor and Industries, and Safety Policy #2002.

Unless there is a life threat, utilize Washington State Department of Natural Resources, *Single Resource List*, indicating pre-approved and compliant resources.

### **PROCEDURE:**

Review assignments. Obtain necessary equipment and supplies. Review weather/environmental conditions for assignment area. Brief subordinates on safety measures. Monitor work progress. Ensure adequate communications with supervisor and subordinates. Keep supervisor informed of progress and any changes. Inform supervisor of problems with assigned resources. Complete and turn in all time and use records on personnel and equipment.