

## MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

### Fire Commissioners Meeting Minutes

April 18, 2017

Chairman Hirschi called the meeting to order at 6:00 p.m. Present: Commissioners Bennett, Hirschi & Plews. Bob Burbridge was present as minute-taker.

#### MINUTES:

Commissioner Plews **MOTIONED:** to approve the minutes of the March 15, 2017 regular meeting as presented. **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

**COMMUNICATIONS:** None

#### CHIEF'S REPORT:

- Lexipol: Prices based on 5 Career Fire Fighters; 7 Part Time; and 21 volunteers for the subscription resources. Policy tools and resources, and 10 Training Bulletins monthly. = \$2992.00 – Annual Subscription SPS (Supplemental Publication Shell). = \$844.00 – Annual Subscription (Optional)
- Assessment Centers: Partners Squaxin, Macecom, and NMRFA
- Chaplains Group: Group established, auto-response concept in motion (high-priority incidents.)
- Macecom Board Meeting update.
- Community Medicine: Excellent legal opinion(s) from Brian Snure, working with MGH legal. The group is/will be meeting more often to secure funding.
- Agreement(s) New business, (MCSO laundry facilities and explorers)
- Fire Prevention messages: Squaxin Education and the crews.
- Vehicles – Tender is coming together nicely. No finish date as of yet. Travelers? Considering sending Eric RT, for a final inspection and/or for transport. Durango needs.
- Facilities – 41 is on hold pending HVAC proposal (in hand.) Roof trusses, and closure of the mid-wall is pending HVAC project. Will continue to seek additional quotes. Balance of classroom will be underway. Suggest new flooring to classroom. Kitchen consult is next.
- Safety and Health Program – Joan Palmer PA-C. Immunization Program, with a proactive health and wellness program. Working with L&I on an existing standard.
- PTE – Jeremy McLellan accepted a FTE position with SE Thurston Fire. Hired Travis Sherman and Jeremiah Miller as PTE.
- FTE- Assessment Center and testing process completed, with a recommendation of Jeff Hanes, as a FTE firefighter.
- Pay Scale: Recommend adding back 10% premium pay for PTE in OIC role. This was inadvertently left out when the board agreed.
- Verle's water supply update
- May 8,9,10 scheduled time off.

#### UNFINISHED BUSINESS:

**Station 41 HVAC/renovation:** See Chief's report above.

Commissioner Bennett **MOTIONED:** To sign and present to MCFD #16 Board of Commissioners, a Collaborative Services Agreement. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

#### NEW BUSINESS:

New construction discussion.

Meeting adjourned at 7:40 p.m.  
Minutes prepared by: Bob Burbridge