

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

November 15, 2017

Chairman Hirschi called the meeting to order at 4:13 p.m. Present: Commissioners Bennett, Plews & Hirschi.

MINUTES:

Commissioner Hirschi **MOTIONED:** to approve the minutes of the November 1, 2017 regular meeting as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

COMMUNICATIONS: None

ASSOCIATION REPORT:

Nominations for 2018 officers was opened. The Association will be helping 3 families have a wonderful Christmas, room for 1 more family, families are recommended by Southside School; currently raising funds to take care of the Christmas families, it will go up on the reader board.

CHIEF'S REPORT:

- DNR advising they will be advertising for their seasonal employees this winter. Early competition.
- Chiefs Association board appears to have a complete change over in officers.
- ITAC training complete. A working committee (Chiefs) will address train the trainer, and MaTac.
- No Secrets Symposium. Jeff Hanes attended on behalf of labor. Inter-personnel communications, PERC decisions, emotional support, and cancer prevention programs were presented. Good discussion on the use of EAP versus Peer support. Apparently many MHP's are not willing to handle public service providers and their need for support. Decon program can be enhanced for personnel protection.
- PERC Training set for Nov. 21, 0900 hrs. Sta-41
- ProPhoenix Meeting today, Macecom. We have laptops/tablet to add to Sta-46 vehicles.
- SCBA demo last evening at Sta-13-1. MSA, Scott, and Draeger presented, and were graded. The 13 Board will award bid during their December meeting.
- December fire commissioner's association will have presentation of the GEMT program, opioid issue, and an appointment to the Mason County Health Board. (Chiefs Assoc. letter)
- Commissioner Hirschi and I will meet with K.C. Whitehouse and Mike Westland, Dec. 14th. Negotiations would be best following the holidays.
- The District has retained (No retainer fee) Dave Luxenberg, labor attorney from Tacoma. (Recommended by Snure.)
- January 21, Smoking Mo's is available for the banquet. The restaurant is closed on Sundays, and is open for private affairs.
- December 5 is the Christmas Party here at 41. Lisa is working on gifts, "Thank You."

UNFINISHED BUSINESS:

Strat plan/2018 Budget (Tribal Relations):

Volunteer Recruitment and Retention is a very important topic: Commissioner Plews, Glenn Screws, Erik McAuley volunteered to be on a committee to work on how to recruit & retain. They will bring a current volunteer into the committee as well. A list of Tribal Relation items was formed.

Strategic Plan was discussed, the BOARD AGREED to the plan outline as written, with the exception of moving Grants from number 5 to number 1 with Recruitment and Retention being number 2.

Commissioner Plews **MOTIONED**: to pass Resolution #181, to increase the 2018 Fire Levy by 1%.

SECOND: Commissioner Hirschi. Unanimous vote. **Motion passes.**

Commissioner Plews **MOTIONED**: to pass Resolution #182, to increase the 2018 EMS Levy by 1%.

SECOND: Commissioner Hirschi. Unanimous vote. **Motion passes.**

The Board approved the District Secretary to certify the levy amounts to be collected in 2018 for the Fire (Regular) and EMS Levies. Commissioners will come in and sign the forms when they are prepared.

NEW BUSINESS:

Risk Management & Policy Issues: Gordon Graham's program, Lexi poll is approximately \$4500 per year; Chief Burbridge thinks ProPhoenix may have an evaluations portion to it that we can use & track, BOARD AGREED to re-visit this once we have ProPhoenix and after Snure has time to evaluate our current policy index. Meanwhile, we are researching Target Solutions, a Fire/EMS program that tracks personnel training, WAC's, etc. Captain McAuley is working on this project.

Grant Writer: Commissioner Hirschi volunteered to get contact information from Don Fortier who has a grant writer who works on commission.

Construction projects of interest: HVAC at 41 is one step closer to permitting.

Banquet: The banquet will be held Sunday, January 21st at Smoking Mo's. The CO's will come up with awards and who they will be awarded to.

GOOD OF THE ORDER: None

Executive Session – Performance of a Public Employee

Chairman Hirschi called an EXECUTIVE SESSION at 7:30 p.m. to discuss the performance of a public employee; Hirschi announced the session would run until 8:00 p.m. In session were the commissioners. At 8:00 p.m. Chairman Hirschi announced the Commissioners were returning from EXECUTIVE SESSION where they discussed the performance of a public employee and no action was taken.

Meeting adjourned at 8:05 p.m.
Minutes prepared by: Lisa Brengan