

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes

November 1, 2017

Chairman Hirschi called the meeting to order at 7:06 a.m. Present: Commissioners Hirschi, Bennett & Plews. Lisa Brengan was present as minute-taker.

PUBLIC COMMENTS: Linda Jenkins family and friends who were in attendance were introduced.

MINUTES: Commissioner Bennett **MOTIONED:** to approve the minutes of the October 19, 2017 regular meeting, making the correction that Commissioner Plews was in attendance via telephone. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

FINANCIAL REPORT: Expense accounts payables in the amount of \$29,699.26 vouchers 604001511 – 604001527, dated 10/9/17; \$81,090.47 vouchers 604001528 - 604001571, dated 10/20/17; \$22,287.91 vouchers 604001572 – 604001596 dated 11/3/17 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Collected Commissioners October time sheets.

COMMUNICATIONS: Enduris packets with insurance quote was handed out for commissioners to review.

CHIEF'S REPORT:

- SHS Career Expo today, an annual event. 0800 hrs.
- Speaking on the successes of FD #4 at Rotary tomorrow, noon.
- 28' RV fire yesterday. Regional fires indicating RV refrigerators are the cause.
- IAFF letter, copy to commissioners. Response to the letter will indicate beginning the negotiation process, following existing scheduled training.
- WA Fire Chiefs and WA FF Council, 'No Secrets Symposium' November 9 and 10. Chief and Captain McAuley and will attend.
- PERC training, November 21, here at Sta. 41
- Fine tuning the 2018 budget, will email to the board as soon as practical.
- Reminding the community to change their clocks and smoke detector batteries, November 5th.
- Wildland pump and tank/pump purchase agreement from Stanwood company. To be picked up in near future.

UNFINISHED BUSINESS:

Strategic Plan/2018 Budget: Will finalize our budget at our meeting on the 15th. The meeting will begin at 4pm to allow time for strategic plan and budget items – will add "Tribal Relations" into the strategic plan. Chief's evaluation: commissioners asked Chief Burbridge to bring his goals to next meeting and they will finalize his evaluation following an executive session.

NEW BUSINESS:

Construction projects of interest: none to report.

WFCA conference wrap-up: Commissioners asked that the following items be put on future agendas: Risk Management, Policy, Grant Writer.

Meeting adjourned at 7:25 a.m.
Minutes prepared by: Lisa Brengan

Following board meeting, Linda Jenkins was sworn in as Assistant Chief.