

## **MASON COUNTY FIRE PROTECTION DISTRICT NO. 4**

Fire Commissioners Meeting Minutes

January 3, 2018

Chairman Bennett called the meeting to order at 7:00 a.m. Present: Commissioners Hirschi, Bennett & Plews. Lisa Brengan was present as minute-taker.

**MINUTES:** Commissioner Plews **MOTIONED:** to approve the minutes of the December 20, 2017 regular meeting **SECOND:** Commissioner Bennett. Unanimous vote. **Motion passes.**

**FINANCIAL REPORT:** Expense accounts payables in the amount of \$16,841.52 vouchers 604001693 – 604001713, dated 12/8/17; \$88,914.74 vouchers 604001714 - 604001754, dated 12/22/17; \$37,611.41 vouchers 604001755 – 604001771 dated 12/29/17 were reviewed.

Commissioner Bennett **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

Collected Commissioners December time sheets.

**COMMUNICATIONS:** Commissioners received a letter from Mason County Transit Authority soliciting members for their board which is a 4-year term.

**ASSOCIATION REPORT:** President, Hayden Pyle was in attendance and reported that Commissioner Plews is beginning the campaign to solicit donations for a new reader board. E49 is now running thanks to Brandon Furrer, it has been posted for sale for a while now, discussion took place on the possibility of keeping it.

### **CHIEF'S REPORTS:**

**AC Jenkins:** December 21, 2017 to January 3, 2018

- Continuing daily talks with on duty crews to keep in contact
- Total incidents in 2017 – 1276
- Incident breakdown per zone; employee; apparatus
- Working to maintain an on-duty paid staff of minimum 3 per shift
- Have an injured firefighter on light duty for 4 weeks; following up with his status today.
- Burn House – working with homeowners.

### **UNFINISHED BUSINESS:**

**Strategic Plan:**

**Grant writing:** Lisa will contact Michelle Mozala to talk to her about working with her.

**IAFF:** Chief Burbridge & Commissioner Hirschi will meet with IAFF on January 12<sup>th</sup> for a meet & greet.

### **NEW BUSINESS:**

**Construction projects of interest:** none to report.

AmeriCorps was discussed, it's been a successful program at NMRFA. Discussed AED training for the community and locating where the AEDs are in District 4. GEMT participants need to sign up this month, Lisa will look into what needs to be done. Commissioner Hirschi would like the NFA course information, Lisa will email it to him.

### **GOOD OF THE ORDER:**

Upcoming vacation schedules were discussed for staff & commissioners.

Meeting adjourned at 8:24 a.m.  
Minutes prepared by: Lisa Brengan