

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA &
BUDGET MEETING**

Wednesday, July 21, 2021 @ 8:00 a.m.
Zoom or In-person

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting July 7, 2021

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge – vacation
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin Island relations

NEW BUSINESS:

- Construction projects of interest
- Strategic Plan

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes - **Zoom or In-Person**

July 21, 2021

Chairman Bennett called the meeting to order at 8:00 a.m. Present: Commissioners Hirschi, Plews, and Bennett. Lisa Brengan was present as minute-taker.

MINUTES:

Commissioner Plews **MOTIONED:** to approve the minutes of the July 7, 2021, regular meeting **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

CHIEF'S REPORTS:

Chief Burbridge:

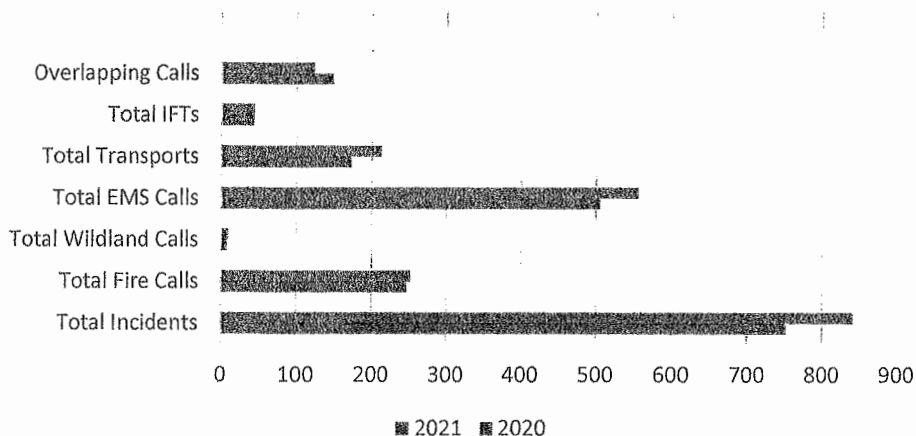
- Currently on vacation leave (Wed. Thurs. Friday,) attending meeting today via Zoom
- Labor/Management: We met to discuss criteria for the captain's examination. The local has waived the 30-day waiting period to seven days. The process is currently in the planning stage. Fire service partners have responded to assist in the assessment.
- Griffin Fire: Letter of appreciation has been delivered. Chief Rux will attend the next regular meeting, August 4th. The four chief officers have planned to meet monthly.
- LE / RCW changes: Fire partners have met to address the future of EMS incidents without LE support. This is a dynamic issue that will most likely have several if not different views from other fire districts. Chief Ryan Spurling will present a video training session, de-escalation techniques. Fortunately, this will be a mandated training session for all EMS responders, per Dr. Hoffman.
- AC and I reviewed Mission #1 of the Strategic Plan, Recruitment and Retention. I believe this is under new business.

AC Jenkins:

Mason County Fire District 4	2020	2021
Total Incidents	752	842
Total Fire Calls	247	252
Total Wildland Calls	8	10
Total EMS Calls	505	556
Total Transports	173	213
Total IFTs	44	44
Overlapping Calls	149	123

Handwritten initials: CMB, JH, JR

MF4 Call Stats YTD - Current vs Previous Year



OPERATIONS –

Safety: 2nd Safety meeting did not happen July 8 due to SORT call to Staircase. Members Carpenter, Leonard, and Jenkins went on the call. Safety Meeting will resume in August.

Facilities: no new updates

Training: Three members attending Rope Tech 1 & 2 training in August. One member attending Rescue Systems 1 training end of August.

Vehicles: A8: at Watsons getting air bags/springs, scheduled to be back by July 24; A7: in service as A46; E14 in service as E46; E12: OOS at freightliner wiring harness repair; E10: in service as E44; B4: sent to Olympia Fire for emergency repair, engine light, repaired and ready to Mobe. Repair requests are being sent in to Vehicle officer digitally now.

UNFINISHED BUSINESS:

Squaxin Relations: Squaxin Island: Previous email regarding artwork for council members has been ordered from The Shopper. We will receive an ETA later this week. Chief Burbridge would like the admin team visit the council and have a white paper prepared to let the council know where we are at and our plans moving forward and how we would like to partner further with the Tribe.

NEW BUSINESS:

Strategic Plan: Recruitment & Retention: will be opening FTE & PTE to create list and hold an assessment center to establish hiring list. BOARD AGREED.

Commissioner Hirschi suggestions: Need to set a date to talk Strategic Plan, decide how to get input from staff & public, review where we are with our current plan. Suggested early October meeting. AC Jenkins suggested a third party to facilitate sensing sessions. Commissioner Plews would like to discuss where we are going with the possibility of blending with other districts, and this should be folded into the strategic plan.

GOOD OF THE ORDER: AC Jenkins asked if there were any thoughts to commemorate 20year anniversary of 9/11. Chairman Bennett asked to have an EXECUTIVE SESSION on the August 4 agenda to discuss the performance of a public employee.

Chairman Bennett called an EXECUTIVE SESSION at 8:25 a.m., said it was to discuss the performance of a public employee; Chairman Bennett stated it would last 10 minutes. In EXECUTIVE SESSION were the 3 commissioners. At 8:35 Chairman Bennett announced they were returning from EXECUTIVE SESSION where performance of a public employee was discussed and not decisions were made.

Meeting adjourned at 8:35 a.m.
Minutes prepared by Lisa Brengan

Curtis W. Bennett
James Plews
James Plews