

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, May 5, 2021 @ 3:00 p.m.

In person or via ZOOM

CALL TO ORDER:

NEW BUSINESS:

- Executive Session RCW 42.30.110 (g)

PUBLIC COMMENTS:

MINUTES: Regular meeting April 21, 2021

FINANCIAL REPORT:

- Vouchers

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

ASSOCIATION REPORT: : (FIRST OF MONTH ONLY)

IAFF REPORT: (FIRST OF MONTH ONLY)

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin MOU & Lease agreement

GOOD OF THE ORDER:

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – **In-person or via Zoom meeting**

May 5, 2021

Chairman Bennett called the meeting to order at 3:00 p.m. Present: Commissioners Hirschi, Bennett and Plews; Lisa Brengan was present as minute-taker.

Chairman Bennett called an EXECUTIVE SESSION to discuss potential litigation with the Fire District's attorney. In session were the commissioners, Chief Burbridge, and Attorney Dave Luxenburg. Chairman Bennett stated they would be in EXECUTIVE SESSION for 1 hour. At 4:10 p.m. Chairman Bennett stated they had returned from EXECUTIVE SESSION where no decisions or actions were taken.

PUBLIC COMMENTS: None

MINUTES:

Commissioner Plews **MOTIONED:** to approve the minutes of the April 21, 2021 regular meeting **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

ASSOCIATION: May meeting was postponed until June.

IAFF REPORT: Captain Sliva had no report.

FINANCIAL REPORT: Expense accounts payables in the amount of \$6432.19 vouchers 604004985 – 604004992, dated 4/12/21; \$101,853.42 vouchers 604004993 – 604005026, dated 4/15/21; \$23,910.56 vouchers 604005027 – 604005037, dated 4/20/21; were reviewed.

Commissioner Hirschi **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

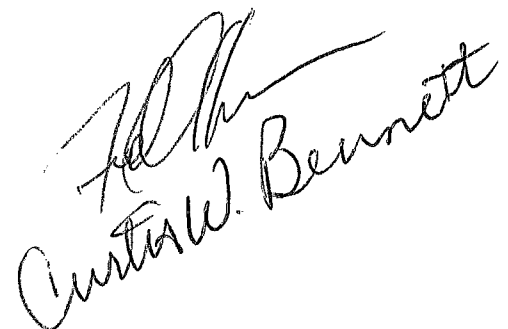
Commissioners turned in April time sheets to Lisa.

COMMUNICATIONS: The district received two thank-you cards; Chief Burbridge read them.

CHIEF'S REPORTS:

Chief Burbridge:

- Squaxin letters, copies to BOC
- Addressing Services Agreement and mutual futures.
- Support letter to Sen. Murray, adding new water system
- Support letter to Rep. Strickland, adding new water system
- Lexipol: Next PWG scheduled for May 11. Policies to begin publishing.
- Station 41 generator: Watson's Diesel completed maintenance work today. Rated as Quiet Combat, and it is. Next step, scheduling switch out and replacement. Electrician is in the loop.
- Fleet maintenance: Awaiting Olympia approval.
- FTE Office Assistant final announcement for marketing.
Chamber
Social Media(s)
Website
Agency admins

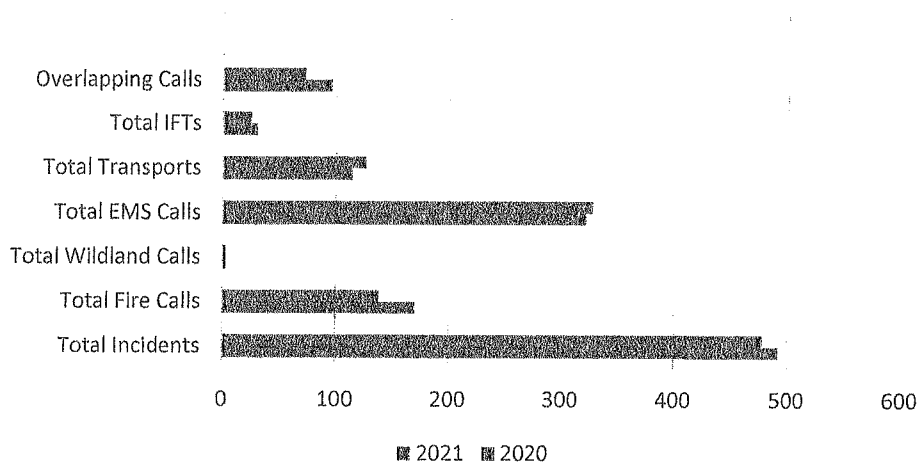

Curtis W. Bennett

May 5, 2021

AC Jenkins:

Mason County Fire District 4	2020	2021
Total Incidents	492	478
Total Fire Calls	170	138
Total Wildland Calls	3	3
Total EMS Calls	322	328
Total Transports	114	126
Total IFTs	30	25
Overlapping Calls	96	72

MF4 Call Stats YTD - Current vs Previous Year



Facilities: Outdoor lights ordered for Station 46 and 44. Purchasing zero turn mower.

AC Jenkins

UNFINISHED BUSINESS:

Squaxin MOU & Lease Agreement – Chief asked for ideas on how the Tribe can help the district: Housing for on-shift personnel, station, funding of employees & benefits, length of agreement 5 or 15 years and continued discussion.

Office Assistant: Board Approved Chief working on a draft of job description, cost, and duties.

NEW BUSINESS:

Construction projects of interest: none mentioned

Good of the Order: nothing to report

Meeting adjourned at 4:31 p.m.
Minutes prepared by Lisa Brengan