

**MASON COUNTY FIRE PROTECTION DISTRICT NO. 4
FIRE COMMISSIONERS MEETING AGENDA**

Wednesday, July 7, 2020 @ 3:00 p.m.

In-person or Zoom

CALL TO ORDER:

PUBLIC COMMENTS:

MINUTES: Regular meeting June 16, 2020

FINANCIALS: approval of vouchers

COMMUNICATIONS:

- Commissioners
- Chief/Assistant Chief
- Office Manager

CHIEF'S REPORT:

- Chief Burbridge
- AC Jenkins

UNFINISHED BUSINESS:

- Squaxin Tribal relations
-

NEW BUSINESS:

- Resolution #189 Declaration of Emergency – rescind and return to normal day-to-day?
- Construction projects of interest
-

GOOD OF THE ORDER:

BVFF MEETING

MASON COUNTY FIRE PROTECTION DISTRICT NO. 4

Fire Commissioners Meeting Minutes – **In-person or Zoom**

July 7, 2021

Chairman Bennett called the meeting to order at 3:00 p.m. Present: Commissioners Bennett, Hirschi and Plews. Lisa Brengan was present as minute-taker.

PUBLIC COMMENTS: None

MINUTES:

Commissioner Hirschi **MOTIONED:** to approve the minutes of the June 13, 2021, regular meeting **SECOND:** Commissioner Plews. Unanimous vote. **Motion passes.**

ASSOCIATION: meeting was postponed

IAFF REPORT: no report

FINANCIAL REPORT: Expense accounts payables in the amount of \$41,407.17 vouchers 604005127 – 604005144, dated 6/8/21; \$120,663.52 vouchers 604005145 – 604005187, dated 6/22/21; \$12,567; were reviewed.

Commissioner Plews **MOTIONED:** to approve payment of vouchers as presented. **SECOND:** Commissioner Hirschi. Unanimous vote. **Motion passes.**

COMMUNICATIONS: Lisa asked for the complete 2020 evaluation packet for Chief Burbridge's HR file – Commissioner Plews indicated he had it and would bring it in to the office.

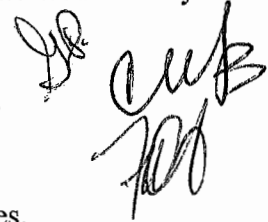
CHIEF'S REPORTS:

Chief Burbridge:

I am embarrassed to share the need to rescind my letter to the organization (6/29) announcing the promotion of Angus Carpenter to captain. The letter went out prior to me fully reviewing Article 16 of the CBA. I've addressed this with Angus and discussed the situation with John Sliva (Shop steward.) Pending the length of today's meeting, there will be a Labor/Management meeting either today or as soon as practical to begin the promotion process according to the CBA.

- Notification to Jeremiah Bishop, removal of temporary status of his full-time position. Jeremiah was the last remaining person on the FTE list, which the list will be considered expired today.
- We currently are advertising for PTE on Daily Dispatch and are establishing a new FTE hiring list from personnel within the organization, as possible.
- I have embedded myself into operations to allow our assistant chief some much needed time off. We have an incredible cast of characters protecting District #4. It has been an honor to work with our crews and see firsthand the magic they create, through efficiencies and their effective skillsets.
- From 111-degree weather through July 4th, the District has been well prepared and incidents on July 4th were well taken care of. Nine calls for service (July 4th) with three fires; one mutual to the city, one grass fire found extinguished, one dumpster fire. The balance were EMS calls with one save via Narcan.
- Tribal Chair Peters mandated all fireworks to be expended at the ball field on the evening of July 4 only. The fire district's mitigation efforts paid off with no vegetation fires as a result of the evening fireworks on tribal land.
- The current county burn ban rules were created without input from the county chiefs, despite their press release. Our crews were instructed to not interfere with small recreational fire pits, in that we maintain support for the S'more.

- On June 12th, Griffin personnel staffed the district to allow for annual live-fire training for all personnel. It was a pleasure to work with their crew. Feedback has been added to a letter prepared for the board.
- Met with Chief Corey Rux today. I would like to invite Chief Rux to a future BOC meeting and have the board meet our neighbor to the south. We have met several times over the past few months and have found our organizational cultures are very similar. We have some thoughts on how the two fire districts can work more closely and share our resources.
- Met with Erica Marbet, neighbor to Station 42 (July 5.) She identified two trees that were listed as distressed by an arborist. One fir can be argued to be on the property line, one cedar is just within our property line. Without objection of the board, I recommend allowing the Marbets to remove the two distressed trees. The Marbets heat via wood and the cost for us to mitigate would easily be offset by allowing them the wood for their use.



BOARD AGREED to allow the Marbet's to remove the tree in trade for wood.

- Lexipol, awaiting return of the policy group.
- ERS to ESO, purchase has been completed, unknown near future changes.
- ProPhoenix, has a new project manager. Macecom personnel are seeing rapid changes.
- 2021 Legislative changes, summary provided to the board. Responder safety is of concern while handling mental health incidents. Work groups are meeting to become educated on changes to RCWs, provide policy, procedure and protocol. This is change of how LE can support fire personnel. More to follow.
- Effective June 30, 2021, the fire district may return to operating in person public meetings without regard to capacity limitations. The following guidance was issued by the Governor's office:
- Vaccine verification/negative testing: Recommended but not required for large indoor and outdoor events.
- Physical distancing: No requirements
- Facial coverings For Members of the Public
- Not required for **vaccinated** individuals, children under 5, individuals with a medical or mental condition that precludes wearing a mask, Unvaccinated individuals are still required to wear masks. Based on this rule and the continuation of Proclamation 20.28 which removed the prohibition on placing conditions on attendance of public meetings, it is Brian Snure's opinion that you may, but are not required to, require proof of vaccination of members of the public that wish to attend your meetings without a mask. If you make this a requirement, unlike the rules for employees, you are not required to track or maintain copies of the public's vaccination status. Members of the public that refuse to comply or provide proof of vaccination status should be given the option of attending the meeting virtually. CDC summary to the board.
- **Resolution #189** – Declaration of Emergency – COVID-19; Recommend motion to return to Day-to-Day Operations; Re-open public buildings and resume normal fire district operations and functions; Continue Zoom options during commissioner meetings.

Commissioner Hirschi **MOTIONED**: to rescind Resolution 189 and resume normal fire district operations.

SECOND: Commissioner Plews. Unanimous vote. **Motion passes.**

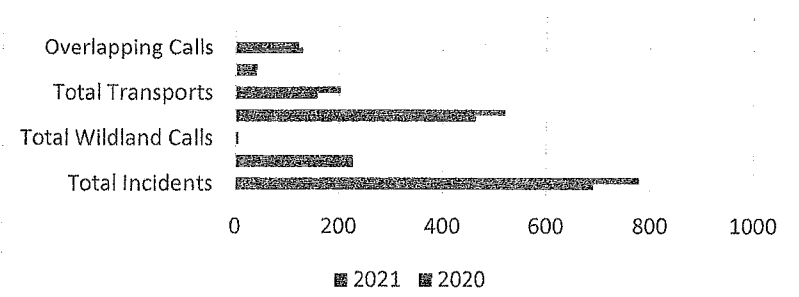
- Squaxin Island Tribal Council project: Presentation project for our partnership. Sample presented to the board for final wording. Seven council members.
- Mason County Historical Society presentation of their annual car show. They are seeking one/two entities to take over the logistics of the car show and share in the revenue stream. Suggested another meeting with an association representative and an IAFF representative.

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AC Jenkins:

Mason County Fire District 4	2020	2021
Total Incidents	691	779
Total Fire Calls	227	227
Total Wildland Calls	6	6
Total EMS Calls	464	521
Total Transports	159	203
Total IFTs	41	43
Overlapping Calls	131	123

MF4 Call Stats YTD - Current vs Previous Year



Handwritten signatures and initials:
 CJP
 LR
 [Signature]

OPERATIONS -

Personnel: Re: Wildland season: One volunteer and one member are available all season to Mobe. Chief Searles is aware of our need for an experienced person to go out at least first time with them. Will be able to answer call to Mobe when this timing is right. Tom Jenkins has volunteered his services to be MF4 IT knowledge base. Will make full use of Microsoft 365.

Safety: 2nd Safety meeting will occur tomorrow, July 8, station 44. Minutes will be sent to all after meeting. Reminder: safety concerns go to safety@masonfire4.com now.

Facilities: Lawn mower received and in service. Meeting with electrician about station 47 (gym) and outdoor safety lighting.

PPE, Inspections, Reports: Bunker gear manufacturing is affected by supply/demand now. Gear ordered will not show up until 2022.

Training: All MF4 members attended Live Fire Training at Mark Noble Saturday, June 12. Griffin Fire sent engine and aid with 5 members to cover district. Chief remained in district and worked with Griffin. Island Fire also attended.

Vehicles: A8: at Watsons getting air bags/springs; A7: in service as A46; E12 in service as E46; E14: OOS freightliner awaiting parts for approx. 21 weeks; E10: in service as E44; B4: in service, ready to Mobe. Create vehicle maintenance database, tracking down vehicle receipts, proof of repairs, etc.

UNFINISHED BUSINESS: none

NEW BUSINESS: none

Construction projects of interest: none mentioned

Good of the Order: Chairman Bennett attended Central Mason's commissioner meeting on June 16 and talked to their board about RFA planning. Staff and Administration were not aware this conversation was going to